



DRAFT

**MINUTES
ORDINARY MEETING OF COUNCIL**

held on

WEDNESDAY, 13 DECEMBER 2023

PRESENT

Councillors Craig Davies (Mayor and Chair), Dawn Collins (Deputy Mayor), Les Lambert, Casey Forrester, Diane Beaumont, Ewen Jones, Adine Hoey, Lachlan Roberts and Mrs Jane Redden (General Manager), Mr Phil Johnston (Director Community & Economic Development), Mr Barry Bonthuys (Director Finance & Corporate Strategy), Mrs Marion Truscott (Director Governance), Mrs Melanie Slimming (Director Infrastructure and Engineering Services) and Mrs Sally McDonnell (Minute Taker).

WELCOME

The Chair welcomed those present and declared the meeting open at 5.30pm.

PRAYER

The Lord's Prayer was taken by those present.

ACKNOWLEDGEMENT OF COUNTRY

The Acknowledgement to Country was made by the Chair.

STATEMENT OF ETHICAL OBLIGATIONS

The Statement of Ethical Obligations was made by the Chair.

APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

Nil

CONFIRMATION OF MINUTES

RESOLVED Crs Lambert/Roberts that the Minutes of the Ordinary Meeting held on 8 November 2023 be adopted.

2023/237

RESOLVED Crs Lambert/Roberts that the Minutes of the Extraordinary Meeting held on 27 November 2023 be adopted.

2023/238

DISCLOSURES OF INTERESTS

Nil

MAYORAL MINUTE

1. MAYORAL DIARY

RESOLVED Crs Collins/Lambert that the information be noted.

2023/239

2. DEPUTY MAYORAL DIARY

RESOLVED Crs Hoey/Jones that the information be noted.

2023/240

MAYORAL MINUTE (Cont'd)

3. DELEGATES REPORT – COUNTRY MAYORS ASSOCIATION

RESOLVED Crs Lambert/Beaumont that the information be noted.

2023/241

4. DELEGATES REPORT – COALITION OF RENEWABLE ENERGY MAYORS (CoREM)

RESOLVED Crs Lambert/Beaumont that the information be noted.

2023/242

5. DELEGATES REPORT – MURRAY DARLING ASSOCIATION

RESOLVED Crs Lambert/Beaumont that the information be noted.

2023/243

REPORTS OF COMMITTEES

1. REPORT OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE

RESOLVED Crs Lambert/Jones that the recommendations from the minutes of the Local Emergency Management Committee Meeting held on 9 November 2023 be adopted.

2023/244

REPORTS TO COUNCIL - GENERAL MANAGER

1. 2022/2023 ANNUAL REPORT

RESOLVED Crs Jones/Lambert that the report be noted.

2023/245

2. OFFICE CLOSURE – CHRISTMAS/NEW YEAR PERIOD

RESOLVED Crs Collins/Forrester that the information be noted.

2023/246

3. DATA BREACH POLICY

RESOLVED Crs Lambert/Jones that Council: -

1. Adopt the Data Breach Policy as presented.
2. Amend Council's Privacy Management Plan to include reference to the Data Breach Policy.

2023/247

REPORTS TO COUNCIL - GENERAL MANAGER (Cont'd)

4. UNREASONABLE CONDUCT BY A COMPLAINANT POLICY

RESOLVED Crs Jones/Collins that Council adopts the Unreasonable Conduct by a Complainant Policy as presented.

2023/248

5. ALCOHOL AND OTHER DRUGS POLICY

RESOLVED Crs Hoey/Collins that Council adopts the Alcohol and Other Drugs Policy as presented.

2023/249

6. APPOINTMENT OF AUDIT RISK AND IMPROVEMENT COMMITTEE CHAIR

RESOLVED Crs Collins/Hoey that Council appoints Mr Grahame Marchant as Chair of the Audit Risk and Improvement Committee for a four-year term.

2023/250

7. LOCAL GOVERNMENT REMUNERATION TRIBUNAL REVIEW

RESOLVED Crs Collins/Lambert that Council prepare a submission to the Local Government Remuneration Tribunal on the basis that the Councillor Member annual fee and Mayoral additional fee for Rural Councils be increased by 100% to account for numerous CPI increases and to align with Queensland Council remuneration fees.

2023/251

REPORTS TO COUNCIL - FINANCE & CORPORATE STRATEGY

1. INVESTMENT REPORT AS AT 30 NOVEMBER 2023

RESOLVED Crs Jones/Beaumont;

1. That the report regarding Council's Investment Portfolio be received and noted;
2. That the certification of the Responsible Accounting Officer is noted and the report adopted.

2023/252

REPORTS TO COUNCIL – COMMUNITY AND ECONOMIC DEVELOPMENT

1. DEVELOPMENT APPROVALS

RESOLVED Crs Forrester/Collins that the information be noted.

2023/253

2. DEVELOPMENT ADJOINING NARROW LANEWAYS – INTERIM POLICY

RESOLVED Crs Lambert/Beaumont that Council adopts the Development Adjoining Narrow Laneways Interim Policy as presented.

2023/254

Cr Davies called for a division on the planning matter. The vote was unanimous.

REPORTS TO COUNCIL – INFRASTRUCTURE AND ENGINEERING SERVICES

1. WORKS REPORT

RESOLVED Crs Lambert/Beaumont that the information be noted.

2023/255

2. NARROMINE LEVEE FEASIBILITY STUDY PROGRESS REPORT

RESOLVED Crs Collins/Beaumont that the information be noted.

2023/256

3. NARROMINE WATER SUPPLY FUNDING

RESOLVED Crs Collins/Jones that if Council is invited to submit a detailed proposal for the National Water Grid Fund that a submission is placed requesting a 25% contribution of \$50 million to address the water security and quality risks within Narromine.

2023/257

CONFIDENTIAL MATTERS REPORT

1. GENERAL MANAGER'S PERFORMANCE REVIEW

RESOLVED Crs Lambert/Collins that Council considers the report of the General Manager's Performance Review in Closed Meeting in accordance with Section 10A(2)(a) of the Local Government Act 1993, as the matter contains personnel information concerning the General Manager and is therefore not in the public interest to disclose.

2023/258

All members of staff present, including the General Manager, left the meeting at 6.02pm.

OPEN COUNCIL

Sally McDonnell (Minute Taker) returned to the meeting at 6.07pm

The Chair advised the following motion was adopted in Closed Meeting.

Item from the Mayor

1. GENERAL MANAGER'S PERFORMANCE REVIEW

RESOLVED Crs Lambert/Beaumont that:

1. That the General Manager be advised that the Performance Review Committee has positively rated her performance over the period 1 July 2022 to 30 June 2023 as exceeding expectations regularly and satisfies the "better than satisfactory" standard for a discretionary increase to be approved.
2. That Council approve a 5% discretionary increase to the General Manager's Total Remuneration Package for the balance of the contract as a reward for good performance, taking the Total Remuneration Package to \$304,500, effective from 1 July 2023.
3. That the Mayor and Deputy Mayor develop the new performance agreement in accordance with the priorities for the 2023/2024 review period as outlined in the Mayoral Minute.

2023/259

There being no further business the meeting closed at 6.09pm

The Minutes (pages 1 to 6) were confirmed at a meeting held on the day of _____ 2024, and are a full and accurate record of proceedings of the meeting held on 13 December 2023.

Chair